

GRAND CANYON STATE CHAPTER  
AMERICAN RADIOLOGICAL NURSES ASSOCIATION  
CHAPTER BYLAWS

ARTICLE I  
Name

The name of this organization shall be the Grand Canyon State Chapter (GCSC) of the Association of Radiological and Interventional Nurses (ARIN). Its purpose and objectives shall be those of the ARIN and it shall comply at all times with bylaws of ARIN.

ARTICLE II  
Membership

The association shall have two categories of membership: Active and Associate. Membership in ARIN is a prerequisite to membership in the chapter as an officer on the Grand Canyon State Chapter board of directors. General membership does not need to be an ARIN member.

*Section 1 – Active:* Any Registered Nurse who is or has been practicing in diagnostic or therapeutic imaging environments. Active members shall have the right to vote and hold office and shall be subject to all dues and assessments. Active membership shall supply the association with a completed membership application, and send the appropriate dues for active membership.

*Section 2 – Associate:* Any non-Registered Nurse who is interested in the goals and objectives of the association. Associate members shall have all the rights and obligations of active members except for the right to vote and hold office. Associate membership shall supply the association with a completed membership application, and send the appropriate dues for associate membership.

ARTICLE III  
Meetings

*Section 1 - General Meetings:* General Meetings of the membership of the GCSC shall be held at least three (3) times a year to conduct business and for educational purposes. Notice of the date, time and place of the General Meeting shall be posted. The April meeting will be considered the annual meeting.

*Section 2 –Board Meetings:* One strategic planning meeting will be held following elections. A quorum of the board will consist of greater than 50% of the board members. Decisions made by the quorum will be considered Board decisions. A teleconference of Board members will be held as needed.

*Section 3- Quorum:* Members of the Chapter present at the General Meeting of the chapter shall constitute a quorum; a quorum at the Annual Meeting shall consist of not less than one half (1/2) of the membership registered for the Annual Meeting.

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*Section 4 - Voting:*. At all the General Meetings of this Chapter, each voting member shall have one (1) vote in person only. At the Annual Meeting of this Chapter, each voting member shall have one (1) vote. Ballots shall be available to all members thirty (30) days prior to the Annual Meeting.

ARTICLE IV  
Elections

*Section 1 - Nominating Process:* At the General Meeting, candidates for office will be nominated by at least two (2) members eligible to vote.

*Section 2 - Qualifications for Office:* Any voting member in good standing shall be eligible for nomination and election to any office of this Chapter. If these candidates are acceptable to the membership, they must agree in writing to serve.

*Section 3 - Election Procedure:* Prior to the Annual Meeting, voting will take place by secret ballot. A majority vote of those voting members shall govern. In case of a tie, choice shall be made by drawing lots.

*Section 4 - Following Election:* Each elected officer shall take office immediately upon election to that position. Each elected officer may conduct such business as may be necessary between meetings of the membership.

ARTICLE V  
Officers

*Section 1 - Elective Officers:* The elective officers of this Chapter shall be President, President-Elect, Past President, Secretary, Treasurer, Membership, Education, and Scholarship. They shall be elected by a majority vote of the active membership. The President, President-Elect and Past President positions will be one year each. The remaining Board of Director position terms of office shall be for two (2) years.

*Section 2 - Vacancies/Removal:* Vacancies in any elective office may be filled for the balance of the term there by the Board of Directors at any regular or special meeting. The Board of Directors, at its discretion, by two-thirds (2/3) vote of all its members may remove any officer from office if that officer has not attended two-thirds (2/3) of the meetings and/or has not paid their dues to national ARIN and the chapter.

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ARTICLE VI  
Board of Directors Responsibilities

*Authority and Responsibility:* The governing body of this Chapter shall be the Board of Directors. The Board of Directors shall have supervision, control, and direction of the affairs of the Chapter, and actively pursue its objectives and supervise the disbursement of its funds. The Board may adopt such rules and regulations for the conduct of its business as deemed advisable, and may in the execution of the powers granted, delegate certain aspects of its authority.

*Section 1 - President:* The President shall serve as the Chief Executive Officer of the Chapter. She/He shall also serve as a member ex-officio with the right to vote on all committees, with the exception of the Nominating Committee if one is established. She/He shall make all required appointments of standing and special committees with the approval of the Board of Directors. She/He shall perform such other duties as are necessary, incident to the office of President or as may be described by the Board of Directors. At the completion of her /his term as President, she/he will serve a term as a past-president.

*Section 2 - President-Elect:* The President-Elect shall succeed to the Presidency.

*Section 3 - Past President:* The Past President shall be available to the board members for consultation.

*Section 4 - Secretary:* She/He shall see to the proper recording of the proceedings of meetings of the Chapter, Board of Directors, and all committees. She/He shall assure that accurate records are kept of all members and perform such duties as are necessary, incident to the office of Secretary.

*Section 5 - Treasurer:* The Treasurer shall be in charge of the Chapter's funds and be responsible for keeping of the funds in such banks, trust companies, and/or investments as are approved by the Board of Directors. She/He shall report on the financial condition of the Association at all meetings of the Board of Directors and at other times when called upon by the President. At the expiration of her /his term of office, she/he will deliver over to her/his successor all books, money, and other property in her/his charge or, in the absence of a successor, she/he shall deliver such properties to the President.

*Section 6 – Membership:* The Membership chair shall be responsible for all aspects of membership. The Membership chair will see to the mass emailing of information to all members of the chapter as necessary.

*Section 7- Education:* The Education Chair shall be responsible for all aspects of education and coordination of CEU's for educational programs.

*Section 8 – Scholarship:* The Scholarship chair shall be responsible for the application review and awarding of scholarships.

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*Section 9 –Webmaster.* The webmaster shall be responsible for website maintenance.

ARTICLE VII  
Committees

The Standing Committees of the Association shall be determined by the Board of Directors.

ARTICLE VIII  
Dues and Assessments

*Section 1-* Dues for the Chapter may be levied and shall be determined by the Board of Directors. National ARIN dues shall not be collected.

*Section 2 -* The fiscal period of the Chapter shall be September 1st through August 31st.

ARTICLE IX  
Amendments to the Bylaws

*Section 1 -* These bylaws may be amended or repealed by two-thirds (2/3) vote of the voting members of the Board of Directors.

*Section 2 -* Any changes to the ARIN bylaws, which cause these bylaws to be in conflict, shall of themselves cause these bylaws to be amended in compliance.

ARTICLE X  
Miscellaneous

*Section 1-* All records of the Chapter shall be open to the membership of the Chapter.

ARTICLE XI  
Dissolution

The Chapter shall use its funds only to accomplish the objectives and purposes specified in these bylaws. On dissolution of the Chapter, any funds remaining shall be sent to the Treasurer, Association of Radiologic and Interventional Nurses, for the purpose of funding educational seminars.

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ARTICLE XII  
Indemnification

The chapter shall indemnify its officers.

Adopted: October 6, 2003 (by the founding Board of Directors)  
ARNA Approved: January 2004  
Revised: October 2004  
Revised: October 2006  
Revised: October 2007  
Revised: March 2009